

26 February, 2009

# BUFFALOCHIPS



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## Full Time Position

We have an **immediate** requirement for a bilingual (French) Instructor in our training delivery team. Therefore, applications are now being accepted for this position at our training academy, 83 Sherbrook St. This list will be valid for a period of six months (end Aug 09) and may be used to fill like vacancies arising during that period.

**Title:** Instructor/Security Professional/Commissionaire, 1 Position

**City:** Winnipeg

**Location:** Commissionaires Training Academy, 83 Sherbrook St

**Date Posted** 20 February 2009

**Closing Date:** 20 March 09 or when filled

**Hours of Work:** Full time days, 40 hours/week, some weekends and evenings

**Salary/Wage:** \$13.50/hr while on probation

**Job Posting:** # 7/09

## Overview

Under the direction of the Manager, Training and Development, the successful Instructor candidate will be responsible for the classroom presentation of security and related training in support of Division and Client requirements **in French**. The successful candidate must be willing to travel and may be required to conduct training at remote northern sites at times. He or she may be required to provide "in the field" mentoring to newly trained security guards. Some evening and weekend work away from home may be required. The successful candidate will be required to undergo a 90 day probationary period.

## COMMISSIONAIRES

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### **Required Skills, Knowledge and Abilities**

- Fluently Bilingual French (reading writing and speaking)
- Computer literate; able to use standard Microsoft Office suite tools to read and write email, complete reports/logs and classroom presentations
- Excellent English and French verbal and written communication skills
- Strong attention to detail
- Highly reliable, excellent interpersonal and verbal communications skills, work well in a team environment and under pressure;
- Willing and able to obtain and maintain a minimum of an Enhanced (Reliability) security clearance and a Manitoba Security Guard License.
- Physically able to perform security duties including foot patrols, including some stair climbing.

### **Desirable Skills, Knowledge and Abilities**

- Leadership skills
- Experience in the development and presentation of military or civilian classroom and On Job Training will be an asset.
- Experience with the Instructional Systems Design (ISD) process will be an asset.

### **Application Procedure**

Forward your resume and cover letter to the Manager, Human Resources at 207- 83 Sherbrook St, Winnipeg, R3C 2B2, or email to [clntsvc@commissionaires.mb.ca](mailto:clntsvc@commissionaires.mb.ca) or call 942-5993 ext 3224. Questions may also be directed to the Manager, Training & Development at 942-5993 ext 3249 or email at [training@commissionaires.mb.ca](mailto:training@commissionaires.mb.ca) In accordance with our mandate, applicants with service in the Canadian Forces or RCMP will be given preference, however, all qualified applicants will be considered. We appreciate the interest of all applicants; however, only those considered for an interview will be contacted.